

**HOUGHTON-PORTAGE TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA  
Monday, July 21, 2025  
5:30 p.m.**

**Location: High School Library**

**PROCEDURAL MATTERS**

- I. Call to Order
- II. Public Comment: Each participant will be limited to five (5) minutes in duration. See rules provided.
- III. Consent Agenda
  - Approve Minutes of 6/16/2025 Board of Education Meeting
  - Financial Reports
- IV. Administrative Reports
  - Anders Hill, Superintendent
- V. MASB, MASA & CCASB Reports
- VI. Discussion/Action Items
  1. Designation of Depositories for School Funds

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the designation of Superior National Bank as the depository of general fund, debt retirement, capital projects monies, federal tax deposits, athletics and school service accounts, and trust fund; Incredible Bank as the depository for the trust and agency fund; the Michigan School District Liquid Fund as the depository for general fund and capital projects; and the Breakwater Credit Union as the depository for the elementary trust and agency account.

Yeas: \_\_\_\_\_

Upon request to the Superintendent of Schools, the Houghton-Portage Township School District shall make reasonable accommodation for a person with disabilities to be able to participate in the meeting.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Nays: \_\_\_\_\_

2. Designation of Individuals Responsible for Posting Public Notice of Meetings

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to  
approve the designation of Sara Marcotte and Colette Patchin for posting  
public notice of meetings.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

3. Delegation of Election Duties

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to  
approve the delegation of Sara Marcotte to attend to all election duties.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

4. Adoption of Legal Reference Note

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to  
approve designating themselves as a General Powers School District by  
operational law.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

5. Approval of Organizational Memberships – MASA, MASB, & CCASB

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to  
approve the organizational memberships in the Michigan Association of  
School Administrators, the Michigan Association of School Boards and the  
MASB Legal Trust Fund, and the Copper Country Association of School  
Boards.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

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6. Approval of Annual Retainer Contracts:

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the annual retainer contracts with the Thrun Law Firm serving as school attorneys for school elections and matters pertaining to school law, and Anderson, Tackman and Company to serve as our school auditor.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

7. Resolution to Participate in School Bond Loan Fund

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a resolution to participate in the School Bond Loan Fund.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

8. Designation of Carriers to Transport Students

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board designate Lamers Transit as the transportation provider for the district, all area schools, Copper Country I.S.D., Michigan Technological University, Houghton Transit Authority, Hancock Transit, and any other carrier designated by the Board or approved by the Superintendent as carriers to transport students.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

9. Selection of Representative for CCASB

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approve the selection of \_\_\_\_\_ as representative for the CCASB.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

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10. Resolution to Approve Board Member Travel

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approve member travel to MASB, MASA, and NSBA functions and seminars, the U.P. Legislative Summit, the Governor's education summit, and local CCASB functions.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

11. Resolution to Designate Julie Filpus as District Representative in Absence of Superintendent

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board designate Julie Filpus as district representative in the absence of the Superintendent.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

12. Resolution Setting First Day of School for 2025-26 School Year

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board designate Tuesday, September 2nd as the first day of school for the 2025-26 school year.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

13. Resolution to Hire New Personnel

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approve the hiring of:

Kim Dart – Elementary Resource Room Teacher  
Tony Hebert – Assistant JV Football Coach

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

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14. Resolution to Approve Operating Millage Renewal Language

Move by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approves operating Millage renewal language.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

15. Resolution to Approve the 2025 Annual Thrun Policy Updates

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the 2025 Annual Thrun Policy Updates.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

16. Round Table/Discussion

VII. Adjournment

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