

**HOUGHTON-PORTAGE TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

Monday, January 18, 2021

6:00 p.m.

Location: Virtual Meeting

PROCEDURAL MATTERS

- I. Call to Order

- II. Recognition – Board Appreciation

- III. Public Comment – Please see attached Public Notice for guidelines

- IV. Consent Agenda
 - Approve Minutes of 12/14/2020 Board of Education Meeting
 - Financial Reports
 - Athletics/Transportation Committee
 - Finance Committee
 - Personnel/Policy Committee
 - Facilities Committee
 - School Improvement Committee
 - Curriculum Committee
 - Negotiations Committee

- V. Administrative Reports
 - Doreen Kramer, Covid19 Report
 - Shelby Turnquist, Director of Food Service
 - Anders Hill, Elementary School Principal
 - Julie Filpus, Middle School Principal
 - Cole Klein, High School Principal
 - John Sanregret, Athletic Director

Upon request to the Superintendent of Schools, the Houghton-Portage Township School District shall make reasonable accommodation for a person with disabilities to be able to participate in the meeting.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

VI. MASB, MASA & CCASB Reports

VII. Discussion Items

1. Officers & Committee Assignments – Nels Christopherson
2. New School Improvement Platform – Michigan Integrated Continuous Improvement Process (MICIP) – Doreen Kramer
3. Extension of Paid Leave Provisions of the Families First Coronavirus Response Act (FFCRA) – Doreen Kramer

VIII. Action Items

1. Resolution to Accept Covid19 instructional delivery method
2. Approval of By-Laws
3. Election of Officer – Secretary Vacancy
4. Resolution Fixing Time, Date & Place of Monthly Meetings
5. Bank Signature Authorization
6. Approve JV Football Coaches
7. Resolution to Accept the Extension of Families First Coronavirus Response Act through March 31, 2021

IX. Adjournment

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DISCUSSION ITEMS

1. Officers & Committee Assignments

At the time of the Board meeting, Mr. Christopherson will lead Board members in a discussion regarding officers and committee assignments. The president of the Board historically has made the decision with regard to these assignments. Houghton-Portage Township Schools follows a two-year rotation of assignments. The secretary position is vacant.

2. New School Improvement Platform – Michigan Integrated Continuous Improvement Process (MICIP)

At the time of the Board meeting, Ms. Kramer will discuss MICIP.

3. Extension of Paid Leave Provisions of the Families First Coronavirus Response Act (FFCRA)

At the time of the Board meeting, Ms. Kramer will led a discussion about extending the FFCRA.

ACTION ITEMS

1. Resolution to approve the Monthly Covid19 Instructional Delivery Method

At the time of the Board meeting, Ms. Kramer will ask for approval of Reconfirm instructional delivery method: The Houghton-Portage Township School District is providing face-to-face instruction and remote learning options K-12.

2. Approval of By-Laws

A list of By-Laws from Section 0000 of the Policy Manual is available on Houghton-Portage Township Schools' website.

3. Election of Officers

At the time of the Board meeting, the Board President will discuss the election of officers and any vacancies.

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4. **Resolution Fixing Time, Date & Place of Monthly Meetings**

At the time of the Board meeting, Ms. Kramer will ask that the Board approve the following the time, date and place for monthly Board meetings. If we adhere to our past schedule, the meetings would be held on the third Monday of the month*, at 6:00 p.m., in the high school boardroom. Listed below are the dates according to this schedule:

February 15	August 16
March 15	September 20
April 19	October 18
May 17	November 15
June 21	December 13 *second Monday
July 19	January 17

5. **Bank Signature Authorization**

If the Board decides to change officers, it will be necessary for the Board to pass a resolution designating those individuals to sign checks, etc.

6. **Approve JV Football Coaches**

At the time of the Board meeting, Mr. Sanregret will request approval of the JV Football coaches.

7. **Resolution to Accept the Extension of Families First Coronavirus Response Act through March 31, 2021**

At the time of the Board meeting, Ms. Kramer will ask that the Board extend the FFCRA through March 31, 2021.

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Monday, January 18, 2021
Houghton-Portage Township Board of Education
Virtual Meeting at 6:00 p.m.

- Community members must register to participate in the public comment period of the meeting. Individuals who wish to make a public comment at this meeting must notify Colette Patchin at cpatchin@hpts.us to register for public comment.
- Community members must remain muted until the listed registered community members are given an opportunity to address the board during public comment. **Below is information to attend the January 18, 2021 Virtual Board Meeting with Zoom:**

Topic: January 2021 HPTS Board Meeting
Time: Jan 18, 2021 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/81649191977?pwd=bTQ2RC9kbDIzNDhrNDY0WVJpa0pLdz09>

Meeting ID: 816 4919 1977
Passcode: q4pqtl
One tap mobile
+13126266799,,81649191977#,,,,*193185# US (Chicago)
+16465588656,,81649191977#,,,,*193185# US (New York)

Dial by your location
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington D.C)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
Meeting ID: 816 4919 1977
Passcode: 193185
Find your local number: <https://us02web.zoom.us/j/81649191977>

Following Board policy, full policy 0167.3 can be found on our website www.hpts.us, we remind participants of the following procedures:

- Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- Each statement made by a participant shall be limited to five (5) minutes duration.
- Participants shall direct all comments to the Board and not to staff or other participants. Personal attacks against Board members or staff members will not be tolerated.

- No participant may speak more than once.
- The presiding officer may:
 - prohibit public comments which are frivolous, repetitive, or harassing
 - interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant

We are asking for your patience and understanding as these are uncertain times for all of us.
Thank you for your ongoing support.

If you are an individual with a disability who is in need of an auxiliary aid or service to participate in the meeting, please contact Colette Patchin, Administrative Assistance at 906-482-0450 for voice and TDD calls or at (email address) prior to the meeting.