

MINUTES
HOUGHTON-PORTAGE TOWNSHIP SCHOOLS
BOARD OF EDUCATION
July 15, 2024

Members Present: Baltensperger, Foltz, Burns, Salmi

Members Absent: Christopherson, Leonard, Massaway

Also Present: Administrators Hill, Marcotte; Garrett Neese, Carrie Karvakko

PROCEDURAL MATTERS

1. Call to Order

Mr. Burns called the meeting to order at 5:30 p.m.

2. Public Comment

There was no public comment.

3. Consent Agenda

Mr. Foltz with support from Mr. Baltensperger moved that the Board approve the minutes of the June 17, 2024 regular meeting, July financial statements and bills in the amount of \$769,331.73. Motion carried unanimously.

4. Administrative Reports

Mr. Hill gave a report on events occurring in the district.

5. MASB, MASA & CCASB Reports

There was no CCASB report. Reports were given for both MASB and MASA.

6. Discussion/Action Items

1) Resolution Calling for Election on November 5th, 2024 as Specified in the Attached Document

Mr. Foltz with support from Mr. Salmi moved that the Board approve the regular school election of the school electors of the District be called and held on Tuesday, November 5th, 2024. Motion carried unanimously.

2) Resolution to Participate in School Bond Loan Fund

Mr. Baltensperger with support from Mr. Foltz moved that the Board approve a resolution to participate in the School Bond Loan Fund. Motion carried unanimously.

3) Designation of Depositories for School Funds

Mr. Baltensperger with support from Mr. Foltz moved that the Board approve the designation of Superior National Bank as the depository of general fund, debt retirement, capital projects monies, federal tax deposits, athletics and school service accounts, and trust fund; Incredible Bank as the depository for the trust and agency fund; the Michigan Liquid Asset Fund as the depository for general fund and capital projects; and the Breakwater Federal Credit Union as the depository for the elementary trust and agency account. Motion carried unanimously.

4) Designation of Individuals Responsible for Posting Public Notice of Meetings

Mr. Salmi with support from Mr. Baltensperger moved that the Board approve the designation of Sara Marcotte and Colette Patchin for posting public notice of meetings. Motion carried unanimously.

5) Delegation of Election Duties

Mr. Foltz with support from Mr. Salmi moved that the Board approve the delegation of Sara Marcotte to attend to all election duties. Motion carried unanimously.

6) Adoption of Legal Reference Note

Mr. Foltz with support from Mr. Salmi moved that the Board designate themselves as a General Powers School District by operational law. Motion carried unanimously.

7) Approval of Organizational Memberships - MASA, MASB, CCASB

Mr. Baltensperger with support from Mr. Foltz moved that the Board approve the organizational memberships in the Michigan Association of Superintendents & Administrators, the Michigan Association of School Boards and the MASB Legal Trust Fund, and the Copper Country Association of School Boards. Motion carried unanimously.

8) Approval of Annual Retainer Contracts - School Attorney and Auditor

Mr. Salmi with support from Mr. Foltz moved that the Board approve the annual retainer contracts with the law firms of Numinen, DeForge & Toutant of Houghton and Ryan Law Offices of Iron Mountain as their counselors, the Thrun Law Firm serving as school attorneys for school elections and matters pertaining to school law, and Anderson, Tackman and Company to serve as school auditor. Motion carried unanimously.

9) Designation of Carriers to Transport Students

Mr. Salmi with support from Mr. Baltensperger moved that the Board designate Lamers Transit as the transportation provider for the district, all area schools, Copper Country I.S.D., Michigan Technological University, Houghton Transit Authority, Hancock Transit, and any other carrier designated by the Board or approved by the Superintendent as carriers to transport students. Motion carried unanimously.

10) Selection of Representative for CCASB

Mr. Baltensperger with support from Mr. Salmi moved that the Board approve the selection of Mrs. Massaway as representative for the CCASB. Motion carried unanimously.

11) Approval of Board Member Travel

Mr. Foltz with support from Mr. Salmi moved that the Board approve member travel to MASB, MASA, and NSBA functions and seminars, the U.P. Legislative Summit, the Governor's education summit, and local CCASB functions. Motion carried unanimously.

12) Resolution to Designate Julie Filpus as District Representative in the Absence of Superintendent

Mr. Baltensperger with support from Mr. Foltz moved that the Board designate Julie Filpus as district representative in the absence of the Superintendent. Motion carried unanimously.

13) Resolution Setting the First Day of School for 2024-25 School Year

Mr. Salmi with support from Mr. Foltz moved that the Board designate Tuesday, September 3rd as the first day of school for the 2024-25 school year. Motion carried unanimously.

14) Resolution to Hire New Teaching Personnel

Mr. Salmi with support from Mr. Foltz moved that the Board approve the hiring of:

Danielle Lund - HS Teacher
Laura Konkell - Assistant Swim Coach

Motion carried unanimously.

15) Round Table/Discussion

7. Closed Session

Mr. Baltensperger with support from Mr. Burns moved that the Board adjourn to executive session to discuss negotiations. Through a roll call vote, the motion passed with voting as follows: Ayes: Baltensperger, Burns, Salmi, Foltz; Nays: none. The Board adjourned to executive session at 5:52 p.m. The Board returned to regular session at 6:07 p.m. Foltz

8. Discussion/Action Items - Continued

16) Resolution to Approve MEA Union Contract Agreement

Mr. Salmi with support from Mr. Baltensperger moved that the Board of education of the Houghton-Portage Township Schools

approve ratification of the entire Master Agreement, reached between the Board of Education of the Houghton-Portage Township Schools and the Houghton-Portage Township Schools Education Association, be effective upon the date of the execution of the written contract by signatures of officials of both parties empowered to enter into the Master Agreement are completed. Motion carried unanimously.

17) Resolution to Approve Professional Staff Contracts

Mr. Foltz with support from Mr. Salmi moved that the professional staff be provided with raises comparable with those agreed to in the teacher contract. Motion carried unanimously.

9. Adjournment

There being no further business, Mr. Foltz moved that the meeting be adjourned. Mr. Burns adjourned the meeting at 6:12 p.m.

Respectfully submitted,

Sara Marcotte, Acting Secretary

Brent Burns, Board Secretary