

MINUTES
HOUGHTON-PORTAGE TOWNSHIP SCHOOLS
BOARD OF EDUCATION
July 19, 2021

Members Present: Baltensperger, Christopherson, Fay, Foltz, Leonard
Massaway, Burns

Members Absent: None

Also Present: Administrators Kramer, Marcotte; Colette Patchin,
Garrett Neese

PROCEDURAL MATTERS

1. Call to Order

Mr. Christopherson called the meeting to order at 5:58 p.m.

2. Public Comment

The Board received public comment.

3. Consent Agenda

Mr. Leonard with support from Mrs. Massaway moved that the Board approve the minutes of the June 21, 2021 regular meeting, the July 15, 2021 Personnel/Policy Committee meeting and July financial statements and bills in the amount of \$380,941.05. Motion carried unanimously.

4. Administrative Reports

Ms. Kramer gave a report on events occurring in the district.

5. MASB, MASA & CCASB Reports

There were no MASB, MASA, or CCASB reports.

6. Discussion/Action Items

1) Resolution to approve the Monthly Covid19 Instructional Delivery Method

Mrs. Massaway with support from Mr. Foltz moved that the Board approve a resolution to approve the Monthly Covid19 Instructional Delivery Method. Motion carried unanimously.

2) Resolution to Participate in School Bond Loan Fund

Mr. Foltz with support from Mrs. Massaway moved that the Board approve a resolution to participate in the School Bond Loan Fund. Motion carried unanimously.

3) Designation of Depositories for School Funds

Mr. Baltensperger with support from Mr. Leonard moved that the Board approve the designation of Superior National Bank as the depository of general fund, debt retirement, capital projects monies, federal tax deposits, athletics and school service accounts, and trust fund; Incredible Bank as the depository for the trust and agency fund; the Michigan School District Liquid Fund as the depository for general fund and capital projects; and the Michigan Tech Credit Union as the depository for the elementary trust and agency account. Motion carried unanimously.

4) Designation of Individuals Responsible for Posting Public Notice of Meetings

Mrs. Massaway with support from Mr. Fay moved that the Board approve the designation of Sara Marcotte and Colette Patchin for posting public notice of meetings. Motion carried unanimously.

5) Delegation of Election Duties

Mr. Baltensperger with support from Mr. Foltz moved that the Board approve the delegation of Sara Marcotte to attend to all election duties. Motion carried unanimously.

6) Adoption of Legal Reference Note

Mr. Fay with support from Mr. Foltz moved that the Board designate themselves as a General Powers School District by operational law. Motion carried unanimously.

7) Approval of Organizational Memberships - MASA, MASB, CCASB

Mrs. Massaway with support from Mr. Foltz moved that the Board approve the organizational memberships in the Michigan Association of School Administrators, the Michigan Association of School Boards and the MASB Legal Trust Fund, and the Copper Country Association of School Boards. Motion carried unanimously.

8) Approval of Annual Retainer Contracts - School Attorney and Auditor

Mrs. Massaway with support from Mr. Leonard moved that the Board approve the annual retainer contracts with the law firms of Neuminen, DeForge & Toutant of Houghton and Ryan Law Offices of Iron Mountain as their counselors, the Thrun Law Firm serving as school attorneys for school elections and matters pertaining to school law, and Anderson, Tackman and Company to serve as school auditor. Motion carried unanimously.

9) Designation of Carriers to Transport Students

Mr. Baltensperger with support from Mr. Burns moved that the Board designate Lamers Transit as the transportation provider for the district, all area schools, Copper Country I.S.D., Michigan Technological University, Houghton Transit Authority, Hancock Transit, and any other carrier designated by the Board or approved

by the Superintendent as carriers to transport students. Motion carried unanimously.

10) Selection of Representative for CCASB

Mr. Foltz with support from Mr. Burns moved that the Board approve the selection of Mrs. Massaway as representative for the CCASB. Motion carried unanimously.

11) Approval of Board Member Travel

Mr. Leonard with support from Mr. Baltensperger moved that the Board approve member travel to MASB, MASA, and NSBA functions and seminars, the U.P. Legislative Summit, the Governor's education summit, and local CCASB functions. Motion carried unanimously.

12) Resolution to Designate Julie Filus as District Representative in the Absence of Superintendent

Mrs. Massaway with support from Mr. Leonard moved that the Board designate Julie Filpus as district representative in the absence of the Superintendent. Motion carried unanimously.

13) Resolution Setting the First Day of School for 2021-22 School Year

Mr. Foltz with support from Mrs. Massaway moved that the Board designate Tuesday, September 7th as the first day of school for the 2021-22 school year. Motion carried unanimously.

14) Michigan High School Athletic Association ("MHSAA") Membership Resolution

Mr. Foltz with support from Mr. Leonard moved that the Board approve a resolution to participate under the guidelines of MHSAA. Motion carried unanimously.

15) Schools of Choice Program for 2021-22 School Year

Mrs. Massaway with support from Mr. Fay moved that the Board participate in the Schools of Choice program for the 2021-22 school year. Motion carried unanimously.

16) Resolution to Hire New Teaching Personnel

Mr. Foltz with support from Mrs. Massaway moved that the Board approve the hiring of:

Jenny-Meade Butler - Chemistry
John Filpus - Shop
Andrea Jeannotte - HS English
Devon Lyberg - Social Worker
Kimberly Stadt - HS English

Motion carried unanimously.

7. Adjournment

There being no further business, Mr. Leonard moved that the meeting be adjourned. Mr. Christopherson adjourned the meeting at 6:40 p.m.

Respectfully submitted,

Colette Patchin, Acting Secretary

Philip Foltz, Board Secretary