

MINUTES
HOUGHTON-PORTAGE TOWNSHIP SCHOOLS
BOARD OF EDUCATION
July 18, 2022

Members Present: Baltensperger, Christopherson, Foltz, Leonard, Massaway, Burns

Members Absent: Fay

Also Present: Administrators Hill, Marcotte; Colette Patchin, Garrett Neese, Jason Evans and Brad Burns

PROCEDURAL MATTERS

1. Call to Order

Mrs. Massaway called the meeting to order at 6:00 p.m.

2. Public Comment

There was no public comment.

3. Consent Agenda

Mr. Burns with support from Mr. Christopherson moved that the Board approve the minutes of the June 20, 2022 regular meeting, the July 14, 2022 Operations Committee meeting and July financial statements and bills in the amount of \$345,015.57. Motion carried unanimously.

4. Administrative Reports

Mr. Hill gave a report on events occurring in the district.

5. MASB, MASA & CCASB Reports

There were no MASB, MASA, or CCASB reports.

6. Discussion/Action Items

1) Resolution to Participate in School Bond Loan Fund

Mr. Christopherson with support from Mr. Burns moved that the Board approve a resolution to participate in the School Bond Loan Fund. Motion carried unanimously.

2) Designation of Depositories for School Funds

Mr. Baltensperger with support from Mr. Leonard moved that the Board approve the designation of Superior National Bank as the depository of general fund, debt retirement, capital projects monies, federal tax deposits, athletics and school service accounts, and trust fund; Incredible Bank as the depository for the trust and agency fund; the Michigan Liquid Asset Fund as the depository for general fund and capital projects; and the Breakwater Federal Credit Union as the

depository for the elementary trust and agency account. Motion carried unanimously.

3) Designation of Individuals Responsible for Posting Public Notice of Meetings

Mr. Baltensperger with support from Mr. Leonard moved that the Board approve the designation of Sara Marcotte and Colette Patchin for posting public notice of meetings. Motion carried unanimously.

4) Delegation of Election Duties

Mr. Leonard with support from Mr. Foltz moved that the Board approve the delegation of Sara Marcotte to attend to all election duties. Motion carried unanimously.

5) Adoption of Legal Reference Note

Mr. Christopherson with support from Mr. Burns moved that the Board designate themselves as a General Powers School District by operational law. Motion carried unanimously.

6) Approval of Organizational Memberships - MASA, MASB, CCASB

Mr. Baltensperger with support from Mr. Foltz moved that the Board approve the organizational memberships in the Michigan Association of Superintendents & Administrators, the Michigan Association of School Boards and the MASB Legal Trust Fund, and the Copper Country Association of School Boards. Motion carried unanimously.

7) Approval of Annual Retainer Contracts - School Attorney and Auditor

Mr. Burns with support from Mr. Leonard moved that the Board approve the annual retainer contracts with the law firms of Neuminen, DeForge & Toutant of Houghton and Ryan Law Offices of Iron Mountain as their counselors, the Thrun Law Firm serving as school attorneys for school elections and matters pertaining to school law, and Anderson, Tackman and Company to serve as school auditor. Motion carried unanimously.

8) Designation of Carriers to Transport Students

Mr. Foltz with support from Mr. Leonard moved that the Board designate Lamers Transit as the transportation provider for the district, all area schools, Copper Country I.S.D., Michigan Technological University, Houghton Transit Authority, Hancock Transit, and any other carrier designated by the Board or approved by the Superintendent as carriers to transport students. Motion carried unanimously.

9) Selection of Representative for CCASB

Mr. Leonard with support from Mr. Burns moved that the Board approve the selection of Mrs. Massaway as representative for the CCASB. Motion carried unanimously.

10) Approval of Board Member Travel

Mr. Burns with support from Mr. Baltensperger moved that the Board approve member travel to MASB, MASA, and NSBA functions and seminars, the U.P. Legislative Summit, the Governor's education summit, and local CCASB functions. Motion carried unanimously.

11) Resolution to Designate Julie Filus as District Representative in the Absence of Superintendent

Mr. Christopherson with support from Mr. Leonard moved that the Board designate Julie Filus as district representative in the absence of the Superintendent. Motion carried unanimously.

12) Resolution Setting the First Day of School for 2022-23 School Year

Mr. Foltz with support from Mr. Leonard moved that the Board designate Tuesday, September 6th as the first day of school for the 2022-23 school year. Motion carried unanimously.

13) Schools of Choice Program for 2022-23 School Year

Mr. Baltensperger with support from Mr. Leonard moved that the Board participate in the Schools of Choice program for the 2022-23 school year. Motion carried unanimously.

14) Resolution to Hire New Teaching Personnel

Mr. Foltz with support from Mr. Leonard moved that the Board approve the hiring of:

Tiffany Maas-Berkey - ES Reading and Math Interventions
Tessa Cipriano - 4th Grade
Dominique Crowley - 2nd Grade

Motion carried unanimously.

15) Resolution to approve Instructional Delivery Method for the 2022-23 School Year

Mr. Christopherson with support from Mr. Baltensperger moved to approve the instructional delivery method for 2022-23 as face-to-face and options for online classes for middle and high school. Motion carried unanimously.

16) Resolution to Approve the Purchase of a Flowmeter and Frequency Drive on the Pool Pump

Mr. Foltz with support from Mr. Burns moved to approve the purchase of a flowmeter and frequency drive on the pool pump. Motion carried unanimously.

7. Adjournment

There being no further business, Mr. Christopherson moved that the meeting be adjourned. Mrs. Massaway adjourned the meeting at 6:40 p.m.

Respectfully submitted,

Colette Patchin, Acting Secretary

Brent Burns, Board Secretary