

MINUTES
HOUGHTON-PORTAGE TOWNSHIP SCHOOLS
BOARD OF EDUCATION
January 16, 2023

Members Present: Baltensperger, Burns, Christopherson, Fay, Foltz,
Leonard, Massaway

Members Absent: None

Also Present: Administrators Hill, Filpus, Klein, Scullion, Marcotte,
Sanregret; Colette Patchin, Garrett Neese, Jason Evans

PROCEDURAL MATTERS

1. Call to Order

Mrs. Massaway called the meeting to order at 6:00 p.m.

2. Appoint Temporary Chairperson

Mr. Christopherson with support from Mr. Baltensperger moved that Mr. Hill be appointed temporary chairperson until officers are elected.

3. Public Comment

There was no public comment.

4. Recognition - Board Appreciation

Board members were recognized for their service as part of Board Member Appreciation Month.

5. Consent Agenda

Mr. Burns with support from Mrs. Massaway moved that the Board approve the minutes of the December 12, 2023 regular meeting, the December financial statements and bills in the amount of \$461,562.99. Motion carried unanimously.

6. Administrative Reports

Mr. Klein, Ms. Filpus and Mrs. Scullion reported on events occurring in their buildings. Mr. Sanregret provided a report on athletics. Mr. Hill reported on events in the district.

7. MASB, MASA & CCASB Reports

Mrs. Massaway provided a MASB and CCASB report. There was no MASA report.

8. Discussion/Action Items

1) Election of Officers

Mr. Baltensperger with support from Mr. Leonard moved that the Board elect Mrs. Massaway as president, Mr. Fay as vice president, Mr. Burns as secretary and Mr. Christopherson as treasurer. Motion carried unanimously.

2) Approval of By-Laws

Mr. Burns with support from Mr. Leonard moved that the Board approve the By-Laws from Section 0000 of the Policy Manual. Motion carried unanimously.

3) Resolution Fixing Time, Date and Place of Monthly Meetings

Mr. Baltensperger with support from Mr. Christopherson moved that the Board approve the schedule for monthly meetings on February 21, March 20, April 17, May 15, June 19, July 17, August 21, September 18, October 16, November 20, December 11, January 15, to begin at 6:00 p.m. and the meetings to be held in the Houghton High School Board Room or Library or the Houghton Elementary Library. Motion carried unanimously.

4) Bank Signature Authorization

Mr. Christopherson with support from Mr. Leonard moved that the Board authorize their officers Mrs. Massaway, Mr. Fay, Mr. Burns, Mr. Christopherson and Superintendent Hill to sign checks. Motion carried unanimously.

5) Round Table/Discussion

9. Adjournment

There being no further business, Mr. Christopherson moved that the meeting be adjourned. Mrs. Massaway adjourned the meeting at 6:24 p.m.

Respectfully submitted,

Colette Patchin, Acting Secretary

Brent Burns, Board Secretary